

Report of the Chair

Scrutiny Programme Committee – 11 September 2017

CABINET MEMBER QUESTION SESSION

Purpose	To enable the Committee to question Cabinet Members on their work. The Committee's questions will broadly explore Cabinet Members' priorities, actions, achievements and impact in relation to areas of responsibility.
Content	The following Cabinet Member will appear before the Committee to participate in a question and answer session: <ul style="list-style-type: none">• Councillor Clive Lloyd, Deputy Leader – Cabinet Member for Service Transformation & Business Operations
Councillors are being asked to	<ul style="list-style-type: none">• Question the Cabinet Member on relevant matters• Make comments and recommendations as necessary
Lead Councillor(s)	Councillor Mary Jones, Chair of the Scrutiny Programme Committee
Lead Officer(s)	Tracey Meredith, Head of Legal, Democratic Services and Business Intelligence
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1. Introduction

1.1 One of the most important roles that scrutiny carries out is holding the council's cabinet to account. The cabinet is made up of the Leader and 9 additional councillors, appointed by the Leader, who are allocated specific responsibilities:

Cllr Rob Stewart	- Economy & Strategy (Leader)
Cllr Clive Lloyd	- Service Transformation & Business Operations (Deputy Leader)
Cllr Jennifer Raynor	- Children, Education & Lifelong Learning
Cllr David Hopkins	- Commercial Opportunities & Innovation
Cllr Robert Francis-Davies	- Culture, Tourism & Major Projects
Cllr Mark Thomas	- Environment Services
Cllr June Burtonshaw / Cllr Mary Sherwood	- Future Generations
Cllr Mark Child	- Health & Wellbeing
Cllr Andrea Lewis	- Housing, Energy & Building Services
Cllr Will Evans	- Stronger Communities

- 1.2 By acting as a 'critical friend' scrutiny has the opportunity to challenge the cabinet and individual cabinet members on their actions and monitor performance in relation to their areas of responsibilities.
- 1.3 Cabinet Member Question Sessions have become a main feature of Committee meetings. At least one cabinet member is scheduled to appear at each monthly Committee meeting, ensuring all Cabinet Members appear before the Committee over the course of a year, in order to ask questions on their work. Questions will focus on their priorities, actions, achievements and impact.

2. Cabinet Member Question Session

- 2.1 The following Cabinet Member will appear before the Committee:

- a) Councillor Clive Lloyd, Deputy Leader – Cabinet Member for Service Transformation & Business Operations

Within this cabinet portfolio, he is responsible for:

- Delivery & Performance
- Modernisation of Core Council Services
- Sustainable Swansea Fit For the Future Programme Lead
- Information & Business Change (inc. ICT)
- Strategic Estates & Property
- Capital Programme Oversight
- Commissioning Reviews
- Legal & Democratic
- Financial Services
- Human Resources/Organisational Development (HR/OD)
- Customer Contact
- Scrutiny
- Health & Safety Policy
- Member Development
- Commissioning Organisation
- Demand Management Strategy
- Budget Performance & finances
- Trade Union Engagement
- Poverty Reduction

- 2.2 The Cabinet Member has provided some 'headlines' in relation to the portfolio to help the Committee focus on priorities, actions, achievements and impact (see **Appendix 1**).

3. Approach to Questions

- 3.1 At the Cabinet Member Question Sessions the Committee will generally ask cabinet members about:

- priorities / objectives
- specific activities and achievements, progress against policy commitments, key decisions taken, and impact / difference made
- headlines on the performance of services and the key targets monitored to measure improvement and success
- their engagement with service users / public and what influence this has had
- what they hope to achieve over the coming months and challenges (e.g. resources / budget)
- key decisions they are expecting to take to Cabinet over the next year
- interactions with scrutiny over the last year, and whether there is any specific scrutiny activity they would welcome

3.2 The Committee will also be interested in:

- Sustainability and future trends - to what extent long-term thinking is influencing work / decisions, in light of the Well-being of Future Generations Act?
- Public Services Board (PSB) – what is their relationship with the work of the PSB? how is the work of the PSB impacting on their portfolio and helping them to deliver on priorities, and making a difference?

3.3 Members of the Committee have asked the Cabinet Member to tell the Committee what progress is being made with divestment of the Council's Pension Fund from fossil fuel companies, and recognise that such a step would be a clear demonstration of the Council's commitment to combating global warming and associated climate change, and would fit with support for the Swansea Bay tidal lagoon as a source of carbon-free renewable energy.

3.4 Cabinet Members will be invited to make introductory remarks before taking questions from the Committee. Following the session the chair will write to the Cabinet Member in order to capture the main issues discussed, views expressed by the Committee, and any actions for the Cabinet Member to consider.

3.5 If the Committee wishes to conduct more detailed scrutiny of any of the issues raised during this item then this should be agreed through the normal work planning process and planned for a future meeting. This will also allow proper time for preparation.

4. Previous Correspondence

4.1 The Committee last had a Q & A regarding the portfolio service area in March 2017. Amongst the issues discussed then included:

- Sustainable Swansea Fit for the Future Transformation Programme
- Digital Strategy and ICT
- Performance Management
- Asset Management

The actual correspondence relating to this meeting is **attached** as the Committee may wish to follow up on these issues and previous discussion, as necessary.

5. Other Questions

- 5.1 For each Cabinet Member Q & A Session the Committee invites members of the public and other scrutiny councillors (not on the Committee) to suggest questions.
- 5.2 On this occasion the Committee has been asked to raise the following with the Councillor Lloyd:
- The council's plans and steps being taken to prepare for changes, and ensure compliance with the new framework for data protection laws (European General Data Protection Regulation / UK Data Protection Bill) which come into force in May 2018.

6. Legal Implications

- 6.1 There are no specific legal implications raised by this report.

7. Financial Implications

- 7.1 There are no specific financial implications raised by this report.

Background Papers: None

Legal Officer: Debbie Smith

Finance Officer: Carl Billingsley